

KANSAS 4-H ANIMAL PROJECT REPORT FORM



INTERMEDIATE FORM for 4-H members age 10-13. Fill out a project report form for EACH animal project you are enrolled in. This form is used to report one year's worth of 4-H project work. Please refer to the Guide to Kansas 4-H Project Recognition.

This Record Belongs to: _____ Year: _____

4-H Club: _____ Age as of Jan. 1: _____

My Project is: _____ Years in project: _____ Years in 4-H: _____

As a person of character, who is trustworthy, responsible and fair, I have personally prepared this report and certify that it accurately reflects my project work. I will respect the judge's final decision.

Record Approved by: _____
4-H member Date

Record Approved by: _____
Parent/Guardian Date

Record Approved by: _____
Club Leader Date

SECTION 1: PROJECT GOALS

Take goals written on Setting 4-H Project Goals, 4H1100 and insert here.
 Include project goals of all types, i.e. learning goals, leadership goals, and citizenship goals.

What	When?	Who is going to help me?	Check if Accomplished
<i>I want to serve as junior swine project leader</i>	<i>All year</i>	<i>Sally Smith, project leader</i>	<input checked="" type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
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			<input type="checkbox"/>
			<input type="checkbox"/>

SECTION 2: PROJECT PRESENTATIONS & COMMUNICATIONS

Include project-related communications, such as demonstrations, talks, newspaper articles, social media, digital media, blogs, YouTube videos, etc. Fill out only those boxes that apply.

Date	Demonstrations, Talks, Social Media, other Communications	Location/Event	Result	Size, Scope and/or Reach
Jan. 12	Illustrated Talk, "Dogs & Dental Health"	4-H Club Day	Blue	8 mins, 22 people

SECTION 5: PROJECT LEADERSHIP

Include all 4-H committees, action teams, offices and anything leadership related to your project. Leadership is teaching another person or a group skills or information and includes organizing or coordinating an activity.
Include the level of participation: L, C/D), R, S, M, N, or I.

Date	What I Did (Activity)	Size & Scope	Level
April	Handed out cards at small animal weigh in	Weighed 42 lambs, belonging to 23 4-H members, 2 hours	C

SECTION 6: PROJECT CITIZENSHIP/COMMUNITY ENGAGEMENT

Citizenship/Community Engagement means helping out in your community and serving others without compensation.
Include all 4-H citizenship activities related to your project. Include the level of participation: L, C/D), R, S, M, N, or I.

Date	What I Did	Time Given	Level
Feb. 14	Brought 2 rabbits to a daycare for the children to hold and learn about rabbits	4 hours	L

SECTION 7A: PROJECT FINANCES: PROJECT ANIMAL INVENTORY

Fill in only the boxes that apply to your specific project.

Name of Animal	ID Tag or Tattoo #	Breed	Date of Birth	Sex	Date Purchased ^A	Purchase Price or value at start ^B	Sold/Kept/Loss	Value of Animals you still have ^C
"Tony"	123456	Dorset	Jan 15	M	April 1	\$300	Sold	n/a

TOTAL (1): _____ **TOTAL (2):** _____

^A Applies only if you purchased the animal. If you raised the animal, leave blank.
^B If you purchased the animal, list the price. If you raised the animal, list the value. (For example, if you had to buy an animal of similar quality/size, what would it cost?)
^C List the value of live animals that you have at the close of record. If the animal died, it should be considered a loss. If you sold an animal, report it on the *Income for Project Year* form.

SECTION 7D: PROJECT FINANCES; OTHER EXPENSES

Document financial transactions related to the 4-H project. Expenses are items you paid to support the project. Fill in only the boxes that apply to your project.

Items	Amount & Dates	Amount & Dates	Amount & Dates	TOTAL
Animal Health Expenses				
Bedding				
Insecticides				
Breeding Fees				
Registration Fees				
Transportation				
Insurance				
Grooming Fees				
Show Supplies				
Housing/Boarding				
Other:				
Other:				

TOTAL (8): _____

SECTION 7E: PROJECT FINANCES; PROJECT INCOME

Document financial transactions related to the 4-H project. Income is monies you receive from the sale of services, products, and premiums. Fill in only the boxes that apply to your project.

Month	Type (meat, milk, eggs, offspring, etc.)	Amount (lbs., gals., doz., etc.)	Price per unit (lbs., hundred, gal., head, etc.)	Premiums (ribbons & auction)	TOTAL
October					
November					
December					
January					
February					
March					
April					
May					
June					
July					
August					
September					

TOTAL (9): _____

SECTION 8: PROJECT REFLECTION

In the space provided below, using proper spelling, grammar and punctuation, please write no more than 2 pages reflecting on the project goals you set and your project work this past 4-H year. Must be 1.5 line spacing and font size 11. Some guiding questions may include:

- i. What did you accomplish related to this project?
- ii. How did you overcome challenges?
- iii. What did you learn/how did you grow in skills and knowledge related to this project area?
- iv. How do these skills apply to other areas of your life?
- v. What are your future goals related to this project and your educational/career aspirations?

SECTION 9A: PROJECT LEARNING PHOTOS

Include photos with captions that demonstrate project learning experiences.
Please label photos with the level of participation, L, C/D), R, S, M, N, or I. Limit 6 photos.

SECTION 9B: LEADERSHIP & CITIZENSHIP PHOTOS

Include photos with captions that demonstrate project LEADERSHIP & CITIZENSHIP experiences. Please label as such in the caption. Please label photos with the level of participation, L, C/D), R, S, M, N, or I. Limit 6 photos.